

Minutes of Select Board Meeting
January 15, 2019

Members Present: Tiffany Maiuri David Leavitt, Philip Hilton, Keith Swett, Tom Saviello and Rhonda Irish (Town Manager)

Also Present: Dee Menear, Heinz Gossman and Amber Kapiloff

Item #1 Minutes of the Select Board Meeting December 18, 2018 and January 9, 2019
December 18, 2018 Tom/David m/m/s to accept as written; 4-0, Tiffany abstain
January 9, 2019: Tom thanked everyone who come out that night, it was outstanding and sent a dramatic message. Philip added a thanks to everyone who worked to pull it together.

Keith/David m/m/s to accept as written; vote: unan

Item #2 Public Comment – None Received

Item #3 Water/Wastewater Department Quarterly Report – Heinz Gossman

Curb Boxes: These are the boxes located further down. Gate Boxes: These are the boxes that are further up

The Treatment Plant is now at completion, the process started in 2009. We have submitted a request for final payment. Any issues at this point will go back to Penta (the contractor) until June 15, 2019. Most of the plant has been running for almost a year, our warranty ends on June 15 because that is the one-year anniversary of the start up date.

There has been a fence placed around the perimeter of the property.

The power transmission cutting lines were cut after a bid was awarded to a local contractor. They are very happy with his work and had him also do some work around the canal and the dam as well.

The dam was fully inspected last year, this is the first time this has ever been done.

Most of the funds that were used for this were in a reserve account over ten years old.

Questions/Comments from the Board Included:

Tom: How are your compliance numbers? There have been no violations, Heinz always makes them aware if there are going to be low flow days. There are no solids in the liquids that are coming out of the plant. They will need to get the phosphorus numbers down in the next two years.

Tiffany: Who is your new alarm system for? The Department of Health and Human Services requested these after it was discovered that there are no working alarms at the Water Plant. These are alarms that detect issues in the building.

Who is notified? It calls a security service call center that will then contact the on-call person for the Water/Wastewater Department. Someone will answer the call within minutes.

Can we get any of the mitigation funds from the grants that we discussed in earlier meetings? None of them will pay funds for what we are looking for. We are looking for

money to repair pipelines, there are two miles of lines from Varnum pond to the water plant and an additional two miles of lines from the plant to Doak St. Would you be interested in GIS data for the water lines? That would be fantastic, this is incredibly helpful.

2019 Proposed Budgets for the Water and Wastewater Departments

These are two separate budgets. Last year both revenues came in over projections and expenses came in under projections, as a result, we did not dip into the fund balance. The budget was adjusted close to the spending for last year.

Water:

*Revenues were really close to expectations

*Debt Service is will be \$11,530 in interest and there are two loans left that are \$112,165 the remaining amount is operations.

Olver Associates has done a study for the painting of the filters, one increase this year is to sandblast and repaint/retreat the water filters at the Water Plant.

Questions/Comments from the Board Included:

David: What about the PUC rates that were discussed last year? We submitted the rates to Maine Rural Water because they have to do the study; the PUC has been waiting for us to come to them. The Department will need a little more time before coming back to the Board, we need to plan for the future, there has not been a water rate increase since 1979.

Sewer:

*This year there is no differentiation between debt service income and operating revenue.

*The interest is what is earned from interest on customer accounts.

*Wastewater budget formats do not have to follow PUC guidelines.

*Half of the budget is debt service

*The largest increase is in the cost of electricity

*There is not a lot of "wobble room" in the contract and we need to set aside \$40,000, this is required as part of one of our grants.

*Copies of the budget will be available at the Town Office

Questions/Comments from the Board Included:

Tiffany: Do you have a high confidence level in the meter reading for electricity? Yes, we do check them periodically, this includes thirty pump stations.

We need to be sure that we are not deferring maintenance too far into the future.

David: Have you worked with Maine Power Options in the past, he is currently in a three-year contract with them and it helps to stabilize the budget

Tom: We had thought about putting money aside but that would have limited what we could get for loans.

Keith: Where are we with personnel contracts? We are in the second year of a three-year contract.

Item #4 Forster Mill Update

We have been awarded a \$150,000 loan and a \$150,000 grant from AVCOG; we have also received \$100,000 loan and a \$100,000 grant from DEP. Both of these items are

part of the Brownfield's Program. The Board will need to meet with Ransom because as part of the Grant we are required to have an Environmental Consultant. They are putting together a design plan for the site. We will need design work for abatement and demo work. We still have an open contract with Envirovantage and Rhonda can bring costs to the next meeting. If we agree with using them, they can start in March and finish by June. AVCOG has said that we need to match some of the money. We did match some of it last time and the remainder will come from the Undesignated Fund Balance.

Questions/Comments from the Board Included:

David: Do we need voter approval for this? We will need to have a Public Hearing and a Special Town Meeting.

Tiffany: Do we need to use up the loan money first? Yes, believe that is the way that the DEP loan works.

Philip: How do we get the final estimate if we don't know what we are doing yet? We are going to take the rest of it down. A workshop would allow the discussion of costs, actions and what would be done to complete the job.

Item #5 LED Light Conversion Agreement

They did install an LED light on the Weld Rd in front of the Weld Rd Cemetery so that you could see the comparison. We would be a pilot project community for the conversion. The list only contains replacement for the lights we already have.

Questions/Comments from the Board Included:

Tom: Could we have a specific list of Towns that are also in this project? Where are they doing the experimental work?

Keith: Where is the sodium flood light? Is this the only one that we are not replacing?

Philip: This is a fifteen-year contract what happens if in five years we decide we don't want some of the lights? We would still pay for them because we have the contract.

David/Philip m/m/s to move forward with replacing the current street lights with LED lighting as proposed with clarification on the sodium light; **Amended to: David/Philip m/m/s to move forward with replacing the current street lights with LED lighting as proposed with clarification on the sodium light and to allow the Town Manager to sign the contract; vote: unan

Item #6 Discussion of Broadband and Cable Access Maps

Additional information is needed because there is missing information about infrastructure on the maps. AVCOG has sent out information from Connect Maine Authority that will cross reference the information provided. They can provide a link if the speed amounts seem off.

Item #7 Update of Sheriff's Department Meeting on December 18, 2018

The State no longer kept the Consolidation policy after 2015, the funding levels however, have stayed at the 2007 levels. As a result of this the jail has been forced to dip into the Franklin County budget reserve funds to make their budget. The general consensus at the meeting was that the best option was to get the State to start paying their share rather than asking the local Towns to pay the extra amounts. There have

been two draft Legislative bills that would cover all jails and not be specific to just the Franklin County Jail.

Item #8 Manager's Report

- A. Update of Barclay Rapid Response and Community Response Teams: There were meetings on January 15 for some of the work that is going on each week. A list of potential employers will be sent to the Department of Labor. There will be Adult Education Information from RSU 9 and Spruce Mountain, information on health insurance issues from Affordable Health Care, Western Maine Community Action and the Department of Labor, as well as, a job fair at the Career Center in April. Barclays is inviting some companies directly there for interviews.

Questions/Comments from the Board Included:

Tom: All of the Congressional Offices were represented and two acting Commissioners it was all very positive and the employees feel very optimistic.

Tiffany: There is a list of resources and people that are willing to help.

- B. 2019 Budget Schedule: Last year both the Department Heads and the Non-Profits presented their budgets on the same night. This year Rhonda would like to let them present their budgets on separate nights.
- C. Workshop on SCBA's: Have not yet set a date, the representative will get back to Rhonda
- D. Select Board to tour Jarden Manufacturing: They are also a major employer for the Town.
- E. Comprehensive Plan Committee: Rhonda has put this out to the Public and only one person is interested at this time.
- F. Update of Cemetery Mowing July to October: We budgeted \$41,000 and we are currently at \$22,000. We only have two months left in this year that we would do Cemetery work (May and June). We maintain six Cemeteries and we regularly go to the smaller ones to do regular maintenance. We have a very good volunteer staff that regularly puts out flags.

Questions/Comments from the Board Included:

Keith: When do we do the Cemeteries? Usually it is closer to May because they are so wet, but we need to get them ready for Memorial Day.

Tom: Maybe we could use some of the Trust to put up gates rather than the current cement barriers.

Item #9 Other Business

*There will be a rabies clinic at the Town Office on January 16, 2019 from 2:30-4 pm.

*Dogs need to be licensed by January 31 to avoid paying a late fee.

*Tom explained that an email had been received from the office of Representative Michael Sylvester offering to hold a Public Forum for the employees of Barclays regarding their closure and State resources that would be available to them. The Board felt that we are already on top of this and there was no real need for a forum at this time.

Tom/Tiffany m/m/s to have Rhonda contact Representative Sylvester's aide (Morgan Pottle Urquhart) to let her know that we are already working with the Rapid Response

Team and we will contact Isaac Wildrick from Barclays to work with their Office; vote: unan

Item #10 Update of Unfinished Items from Previous Meetings
We have added walking trails to the Town of Wilton Website

Item #11 Executive Session pursuant to 1 MRSA § 405(6)(C) Economic Development
Tom/Philip m/m/s to enter into Executive Session pursuant to 1 MRSA § 405(6)(C)
Economic Development and upon completion adjourn; vote: unan entered at 7:35 pm
out at 8:08 pm