

Town of Wilton, Maine  
Director of Parks & Recreation Department  
Full-Time Position

The Town of Wilton is seeking qualified candidates for the position of Parks & Recreation Director. The Director oversees the day-to-day operations of the department and is responsible for the department in its entirety including, but not limited to, directing and supervising all department employees and volunteers, heading the recreation committee, managing, coordinating and overseeing all aspects of various recreation programs and events, maintenance of park grounds, related facilities & equipment, creating and managing the department's budget, preparing and presenting reports, budgets and departmental needs to appropriate boards and committees and continually working on short and long term goals to ensure future growth and viability of the department and its programs.

A full job description can be found at: [www.wiltonmaine.org](http://www.wiltonmaine.org).

This position is anticipated to start on or around February 5, 2024.  
Qualified, interested applicants should submit cover letter, resume and (3) three references to Maria Greeley at [mgreeley@wiltonmaine.org](mailto:mgreeley@wiltonmaine.org) or mail to:

Town of Wilton  
P&R Search  
158 Weld Road  
Wilton, Maine 04294

Closing Date: December 20, 2023 at 3:00 PM

For more information on this position, please email [wiltonrec@wiltonmaine.org](mailto:wiltonrec@wiltonmaine.org)