

Minutes of the Wilton Select Board Meeting  
June 25, 2024

**(FULL RECORDING IS AVAILABLE AT [www.mtbluetv.org](http://www.mtbluetv.org))**

Members Present: David Leavitt, Mike Wells, Tiffany Maiuri, Keith Swett, Phil Hilton, Maria Greeley (Town Manager).

**Item #1- Pledge of Allegiance**

**Item #2- Election of Selectboard Chairperson and Vice-Chairperson**

Motion by David/Second by Keith-Move to keep the same slate for the same persons for Selectboard Chairperson and Vice-Chairperson. Tiffany Maiuri being the Selectboard Chairperson and Michael Wells being the Vice-Chairperson.

Vote: 5-0 Unan.

**Item #3- Minutes of June 4, Selectboard Meeting**

Motion by David/Second by Keith-To Accept the Minutes of June 4, 2024 Selectboard Meeting.

Vote: 5-0 Unan

**Item #4- Public to speak on a non-agenda item**

Nathan Hiltz, Resident spoke on Title 1 Chapter 13 Subchapter 1 §404 Public Records and Proceedings (Attached)

**Item #5- FOWL-Update on the Courtesy Boat Inspection**

Sandy Muller spoke on Friends of Wilson Lake (FOWL).

Letter was sent to FOWL on discontinuing payroll for CBI employees. The last communication received from FOWL was that they have ADP as an option for payroll services.

FOWL would like the Town to be involved. Maybe a committee should be involved.

Tiffany clarified that the Town really does support FOWL and that the Town does value FOWL.

**Item #6- Renewal of Committee Appointments**

**Board of Appeals: Jack Mills**

**Board of Appeals: Richard Caton**

**Parks and Recreation Committee: Renee Woodard**

**Parks and Recreation Committee: Ralyssa Gould**

**Board of Assessment Review: Richard Caton**

**Finance Committee: Gwen Doak**

Motion by David/Second by Keith-Move to Approve the above listed Committee member suggestions.

Vote: 5-0 Unan.

**Item #7- Public Works-Paving Bid**

Motion by Keith/Second by Phil-Move to Accept the Bid from Spencer Paving Group (See Attached Proposal)

McCrillis Corner Road, Hammond Road and Milkman Road had to be cut out of the projected road projects.

Phil requested a list of the roads to be done so the list could be published. He also asked if Colby Miller Rd. would be done.

Jons explained that no Colby Miller Rd. would not be done due to the Water Transmission Line Project.

Vote: 5-0 Unan

**Item #8- Public Works-Truck Bid Discussion**

No sealed bids were received. We did receive a single bid for the truck.

Motion by David/Second by Mike-To move to accept the one Truck Bid of \$68,926.00 from Hight Ford. (See Attached).

Plow gear would be \$74,904.00

For both the truck and plow gear it would be a total of \$143,830.

Motion by David/Second by Mike-Move to accept the plow gear of \$74,904.

Vote: 5-0 Unan

**Item #9- Quit Claim Deed**

This Quit Claim deed is referencing the Quit Claim Deed from last meeting. After researching, the two discharges were filed well after the 18-month redemption period and should have actually had a Release Deed rather than a normal discharge.

Motion by David/Second by Phil-Move to Approve the Quit Claim Deed for Map 04, Lot 98A.

Vote: 5-0 Unan

**Item #10- Selectboard Meeting Dates**

Motion by David/Second by Phil-Move to Approve the Fiscal year Selectboard Meetings as amended and cancel the July 2, 2024 Selectboard Meeting.

(Attached)

Vote: 5-0 Unan

**Item #11- Town office Closure-Friday, July 5<sup>th</sup>**

The State closed and other municipalities (those that are not typically closed on Fridays) are closing. Employees would use their own PTO.

Motion by David/Second by Mike-Move to Approve as written to close the Town Office on July 5, 2024.

Vote: 5-0 Unan

**Item #12- Approve RFP for Waterline Interim Financing**

Motion by Mike/Second by Phil-To Approve the RFP for the Waterline Interim Financing. (Attached)

Vote: 5-0 Unan

**Item #13- Resolution of Selectboard Relating to Issuance of Bonds and Notes**

Motion by Mike/Second by Keith-To Accept the Issuance of the Bonds and Notes as written. (Water Transmission Line Project)

Vote: 5-0 Unan

**Item #14- MMA Worker's Compensation Safety Incentive Program (WCSIP)**

The Town meets the criteria for Tier 1 which is a 5% discount off from out Worker's Compensation. The Safety Committee is dedicated to seeing how we could potentially meet the other two tiers.

Motion by Mike/Second by Phil-To Accept the MMA Worker's Compensation Resolve Form as part of the Workman's Comp Safety Incentive Program.

**Item #15- Other**

-David requested that the Town look into ATV Public Parking options so that they can access the routes. It would be worthy to look into.

Tiffany suggested a workshop on this.

David and Mike agreed that this would be beneficial to have a workshop.

-Keith requested that the Department Heads go back to Quarterly Reporting.

-Tiffany gave an update on the most recent Boston Cane Recipient. Our most recent recipient has passed away. Condolences go out to the family of Ferna Girardin.

**Item #16- Manager's Report**

Maria is still working out the specifics on how the Town can move forward with the National Guard and the IRT application process. There are some things to finalize on the application. Aria is happy to be moving forward with this discussion.

Summer Rec program signups on their way. The last day for swim lesson signups or one of the camps is tomorrow. Sign-ups are being held at the Main Lodge from 10:00 AM to 6:00 PM.

**Item #17- Executive Session pursuant to 1 M.R.S.A. §405(6)(E)-Legal**

Motion by David/Second by Keith-Move to go into Executive Session pursuant to 1 M.R.S.A. §405(6)(E)-Legal.

Vote: 5-0 Unan

6:45 P.M.

**Item #18-Adjourn**

Motion by David Second by Mike-Move to Adjourn

Vote: 5-0 7:27 P.M.

**Title 1: GENERAL PROVISIONS**  
**Chapter 13: PUBLIC RECORDS AND PROCEEDINGS**  
Subchapter 1: FREEDOM OF ACCESS

§404-A

**§404. Recorded or live broadcasts authorized**

In order to facilitate the public policy so declared by the Legislature of opening the public's business to public scrutiny, all persons shall be entitled to attend public proceedings and to make written, taped or filmed records of the proceedings, or to live broadcast the same, provided the writing, taping, filming or broadcasting does not interfere with the orderly conduct of proceedings. The body or agency holding the public proceedings may make reasonable rules and regulations governing these activities, so long as these rules or regulations do not defeat the purpose of this subchapter. [PL 1975, c. 758 (RPR).]

SECTION HISTORY

PL 1975, c. 422, §2 (RPR). PL 1975, c. 483, §4 (AMD). PL 1975, c. 758 (RPR).

BIDDER'S PROPOSALS

BID FORMS:

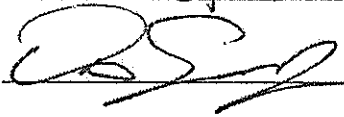
We herewith submit our bid in accordance with the requirements and specifications herein acknowledge as follows:

1. We agree to supply the products and services required, at the price quoted herein.
2. We carry General Liability, property damage, personal injury, and automotive liability Insurance, as outlined in the bid specs, which is in force and shall remain in force during this contract.
3. Our company is bondable and a Performance Bond or proof of insurance coverage for product liability, as requested by the town, in an amount equal to the total cost of the project will be provided if awarded this Bid.
4. We agree to comply with the General Specification requirements relating to price and reporting requirements for products and services provided under this bid.
5. All prices quoted shall be firm for the term of this contract

Date:

Contractors Name: Spencer Group Paving LLC

Contractors Rep. Dennis Spencer JR

Authorized Signature: 

Address: 11 General Turner Hill Rd Turner ME 04282

Phone #: 207-225-2159

Bidder's Proposal

(unit prices)

1. Reclaiming: = \$ 2.95 per square yard

2. Machine placed Paving:

Pricing will be for DOT approved mixes only

**\*\* (Maine DOT Special Provision Section 108 Asphalt Escalator Applies)**

19.5 mm Per Ton = \$ 130.00

12.5 mm Per Ton = \$ 125.00

9.5mm Per Ton = \$ 135.00

MST mix Per Ton = \$ —

Shim mix Per Ton = \$ 125.00

Chip seal Per square yard = \$ 3.85

Hand placed paving (as discussed with PW Foreman) = \$ 275.00  
(Driveways, intersections, sidewalk paving)

Other (please specify) Per Ton = \$ 1.25  
Description: Fine Grade (if needed)

List savings per square if the town provide their grader and roller to regrade and compact behind the reclaimer = \$ —, 15 if we fine grade

**Roads to be chip seal must be shimmed before June 26, 2024**

**Road paving should be completed before October 1, 2024**

**Reminder:** Tack and fine grading are to be included in unit pricing for mixes.



Preview Order A888 - F6L 4x4 Reg Chas Cab DRW: Order Summary Time of Preview: 15/29/2024 10:00:32 Receipt: 5/16/2024

Dealership Name: Hight Ford, Inc.

Sales Code: F11595

Dealer Rep.	Adam Orser	Type	Fleet	Vehicle Line	Superduty	Order Code	A888
Customer Name	tOW	Priority Code	G2	Model Year	2024	Price Level	425

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F600 4X4 CHASSIS CAB DRW/145	\$60910	50 STATE EMISSIONS	\$0
145 INCH WHEELBASE	\$0	120V/400W OUTLET	\$175
TOTAL BASE VEHICLE	\$60910	SNOW PLOW PREP PACKAGE	\$250
GREEN GEM	\$660	SPARE TIRE AND WHEEL	\$350
CLOTH 40/20/40 SEAT	\$100	JACK	\$0
MEDIUM DARK SLATE	\$0	40 GAL AFT OF AXLE FUEL TNK	\$0
PREFERRED EQUIPMENT PKG.680A	\$0	410 AMP ALTERNATOR	\$0
.XL TRIM	\$0	PRICE CONCESSION INDICATOR	\$0
.AIR CONDITIONING -- CFC FREE	\$0	DUAL BATTERY	\$0
.AM/FM STEREO MP3/CLK	\$0	XL CHROME PACKAGE	\$225
6.7L POWER STROKE V8 DIESEL	\$9995	.FOG LAMPS	\$0
10-SPEED AUTO TORQSHIFT	\$0	.REMOTE START SYSTEM	\$0
245/70R19.5G 8SW ALL POSITION	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
4.30 RATIO LIMITED SLIP AXLE	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
RAPID HEAT SUPPLEMENTAL HEATER	\$250	FUEL CHARGE	\$0
JOB #2 ORDER	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	PRICED DORA	\$0
FRONT LICENSE PLATE BRACKET	\$0	ADVERTISING ASSESSMENT	\$0
PLATFORM RUNNING BOARDS	\$320	DESTINATION & DELIVERY	\$1995
22000# GVWR PACKAGE	\$0		

TOTAL BASE AND OPTIONS	MSRP	\$75230
DISCOUNTS	NA	
TOTAL		\$75230

ORDERING FIN: QY880 END USER FIN: QY880  
 SHIP TO : F11595  
 242 Madison Avenue, Skowhegan, ME, 04976-2050

INCENTIVES	DISCOUNTS:
Acc. Code ID :10 Contract/Ref # :20-834R Bid Date :08/30/23State : ME	\$-600.00



Town of Wilton  
Bid Sheet

Outright purchase price \$ 75,230

Price of plow gear \$                     

Trade Allowance: \$ N/A Not Interested in Trade

Less Municipal discount (if any) \$ 6,304

Net Municipal bid: \$ 68,926.<sup>00</sup>

ANTICIPATED DELIVERY DATE: TBD - 6 months??

I also certify that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to the bid with any other bidder or competitor.

BIDDER SIGNATURE: 

NAME OF DEALERSHIP: Hight Ford

DATE: 5/29/24

1:15

open Bids for TRUCKS

Received no Bids

Linda Brewer  
Cindy Denham  
Maxi Doherty



Town of Wilton  
158 Weld Road  
Wilton, ME 04294  
207-645-4961

**2024-25 SELECT BOARD MEETING DATES**  
**July 2024-June 2025**

**(1<sup>st</sup> & 3<sup>rd</sup> Tues)**

**July 2, 2024**

**July 16, 2024**

**August 6, 2024**

**August 20, 2024**

**September 3, 2024**

**September 17, 2024**

**October 1, 2024**

**October 15, 2024**

**November 5, 2024 (Election Day)**

**November 19, 2024**

**December 3, 2024**

**December 17, 2024**

**January 7, 2025**

**January 21, 2025**

**February 4, 2025**

**February 18, 2025**

**March 4, 2025**

**March 18, 2025**

**April 1, 2025**

**April 15, 2025**

**May 6, 2025**

**May 20, 2025**

**June 3, 2025**

**June 17, 2025**

**Dates are subject to change.**

**TOWN OF WILTON  
REQUESTS FOR PROPOSALS  
FOR INTERIM FINANCING \$7,448,000**

The Town of Wilton hereby provides notice that it is soliciting proposals from financing institutions for the temporary (interim) financing of up to \$7,448,000 to finance a portion of the costs of constructing improvements and upgrades to the Town's water infrastructure (the "Project"). The total cost of the Project is estimated to be \$9,700,000, of which the Town intends to borrow \$7,448,000 through a Rural Utilities Service loan issued by the United States Department of Agriculture ("USDA") and of which \$2,252,000 is expected to be funded through a grant awarded by the USDA Rural Utilities Service. The Town has authorized the borrowing of up to \$7,448,000 for the Project by Town Meeting vote on June 20, 2023.

The Town anticipates that the interim financing will be tax-exempt, however, the Town may decide to borrow on a taxable basis. The Bonds are expected to be designated as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code, however, the Town reserves the right to change this designation at any time.

Interested parties shall submit a sealed proposal to include, at a minimum, the following information:

1. A description of the institution's experience with financing municipal projects
2. Term of financing, not to exceed three years;
3. Interest rate, and the basis on which interest will accrue and is to be computed;
4. Expected closing date;
5. Date through which the proposal may be accepted;
6. Proposed payment schedule including payment dates and total interest amount;
7. Whether the Town may make prepayment on the loan without premium or penalty;
8. The amount of any loan origination, processing, administration, closing or related fees and costs and whether there will be any fees for the preparation, filing or recording of documents related to the loan; and
9. Any legal opinions required in connection with the financing.

Proposals are due by August 1, 2024 at 3:00 PM and may be submitted by mail or hand-delivery to the following address:

158 Weld Road Wilton, ME 04294

Proposals will be opened publicly at 3:00 PM on August 1, 2024.

The Town reserves the right to accept or reject any or all bids and to award a bid to the acceptable bidder as may be determined solely by the Town. The Town further reserves the right to waive any informality in the bids and to exercise its judgment in evaluating the bids. The Town intends to select a financing institution that has experience with financing municipal projects and proposes the lowest interest cost, however, interest cost may not be the sole determining factor in the selection of proposals and the Selectboard shall have the sole discretion to award a bid.

Questions may be submitted via email to [mgreeley@wiltonmaine.org](mailto:mgreeley@wiltonmaine.org).