

Town of Wilton
Water/Wastewater Operator
Job Description

Duties Include but are not limited to:

- Conducting/assisting in daily process operations and maintenance at the Water or Wastewater Treatment facility.
- Reading meters and fulfilling work orders for system users.
- Laboratory work.
- Working with Geographic Information systems (GIS).
- Maintaining Records.
- Being On call for system emergencies.
- Road work and Open trench excavation.
- Working with contractors, engineers, and advisors.
- Groundskeeping including mowing, weed-whacking, & Snow removal.
- Maintaining both collection system and distribution system components (Pump & Booster stations, valves, generator stations, Curb boxes, Etc.)
- Interacting with the public to various degrees including but not limited to house calls for service, responding to customer complaints, assisting customers with locating their utilities.
- Marking and Locating water and sewer services for Dig Safe.
- Assisting with the operations and maintenance of the Wilson Lake Dam.
- To a lesser extent, working with computer applications like Excel and Word docs.
- Basic vehicle maintenance and daily vehicle operations.
- Working with the departments clerk.

The role of a Water/Wastewater Operator can vary wildly on the day-to-day basis. There are likely duties you will encounter that are not listed above.