

Minutes of the Wilton Select Board Meeting
August 20, 2024

(FULL RECORDING IS AVAILABLE AT www.mtbluetv.org)

Members Present: David Leavitt, Mike Wells, Tiffany Maiuri, Keith Swett, Phil Hilton, Maria Greeley (Town Manager).

Item #1- Pledge of Allegiance

Item #2- Minutes from June 4, 2024 Meeting

Motion by Mike/Second by Phil-To amend the Minutes of the Select Board of June 4, 2024 where item #6 Dixfield Police service request indicates “Leavitt motioned; Wells seconded a motion to look into the opportunity. Vote 5-0” to accurately reflect “Select Board consensus for a meeting.”

Vote: 5-0 Unan

Item #3- Minutes from the July 23, 2024 Meeting

Motion by David/Second by Keith-To Accept the Minutes from the July 23, 2024 Meeting. Vote: 5-0 Unan

Item #4- Minutes from the August 6, 2024 Meeting

Motion by David/Second by Keith-To Accept the Minutes from the August 6, 2024 Meeting. Vote: 3-2(Abstain-Tiffany, Mike)

Item #5- Public to Speak on non-agenda item

Nathan Hiltz, Wilton Resident referenced Public Proceedings-Title One Section 402 which defines the term Public Proceeding to include transactions by “any Board, Commission, Agency, Authority of any Municipality.” To expand on this- Section 406 states “Public Notice shall be given for all public proceedings. If these proceedings are a meeting of a body of consisting of three or more persons. This notice shall be given in ample time to allow public attendance and shall be disseminated in a manner reasonably calculated to notify the general public.”

The notification is to include the time and location. What mechanisms could take place to notify of other various types of Public Proceedings so we can learn of them.

“Nathan applauded the efforts that the Town makes to reliably post the Select Board Meetings.”

Item #6-Department Head Report-John Masse, Highway Foreman

John Masse, Highway Foreman spoke on the following:

Their new truck has been ordered. It will take 2-3 months to get set up after it is received in approximately December.

A new sloped flail mower has been purchased.

Road work: Magrath Road-Gravel section hopefully paved next year.

Pond Road-Shim work done in preparation of chip seal work

Adams Road, Bubier Road and Magrath Road -Chip Sealing

Lyle Hall Road to the Temple Town line (approximately 1 mile) reclaimed.

Temple Road had 2 large culverts changed out.

Mayo Hill and Pratt Road had some ditching done.

John is still working with FEMA from last years storm. There is a new representative within FEMA that he is working with.

Keith made a comment about Channel 6 News advertising the closing on the Temple Road. He thought that was very helpful.

Item #7- Northstar EMS-Stephen Smith Rebranding update

(This did not take place.)

Item #8- FOWL, Clean, Drain, Dry initiative

Robert Rogers -New FOWL President

Robert discussed the concern on Zebra Mussels. They attach to hard surfaces.

They are filter feeders. The Clean, Drain, Dry initiative appears to be effective to clear out the mussels.

(Attached-Statute-Title 38 Section 419C-Prevention of the spread of aquatic plants.)

FOWL has the signage. They would be placed on Town property (with a permit)

Motion by Mike/Second by Keith-To allow FOWL to use the back of the Town Office to place the signage to signify that they can drain their boats and also waive the fee for the signage at the boat landing.

David stated that it might be challenging for boaters to go back and forth between the boat ramp and the back of the Town Office.

Maria stated we are open to other options.

Mike suggested that some literature on the topic would be a good idea to hand out to persons who register their boat(s).

Robert Rogers-FOWL suggested that a sketch of the Town Office as the official site could be given by the boat inspectors.

Vote: 5-0 Unan

Item #9- East Dixfield Mini Pumper-Bid Award

Maria received 3 Bids for the Mini Pumper for East Dixfield Fire.

1. Greenwood
2. Midwest
3. Bulldog

(Attached)

Randy Hall-East Dixfield Fire Chief-feels that the Bulldog Bid is best suited for the Town of East Dixfield and Wilton. Midwest did not include all of the equipment and the Delivery would be in Wisconsin or Michigan. Greenwood is a good company to work with but the Town of Weld, BlueHill and Carrabasset have one of these and they have all said there are issues with how it goes into gear.

Mike asked if all of the warranties are the same.

Randy-Yes.

Keith stated that Greenwood could not meet all of the specs.

Randy said that the Greenwood Truck is a foot and a half longer and it would be a tight fit into the bay.

Motion by Mike/Second by Phil-To Accept the recommendation to award the Bid to Bulldog.

Keith wanted it noted that he is a member of the East Dixfield Fire Department.

Vote: 5-0 Unan

Item #10- Lease Purchase-Bid Award

2 Bids were received. (See Attached)

1. Kansas Bank
2. Androscoggin Bank

Maria is asking the Select Board to accept the Bid from Androscoggin Bank.
Motion by Phil/Second by Tiffany-To accept the Bid from Androscoggin Bank.
The reasoning is Androscoggin Bank was a sealed Bid and Kansas Bank was not.
David has two concerns. If we went with Kansas Bank can Dixfield turn around on their end before September 3? The Bidding policy should be looked at. An email would be sealed if unopened.

Maria sees this differently and needs clarification within the Purchasing Policy with sealed Bids.

Tiffany agrees with Maria

Mike mentioned how Kansas Bank shows a cost savings. All of the Capital Accounts that have been established with different agencies within the town of Wilton is money well spent.

Maria stated that the Kansas Bank options are 4.85 % Tax Exempt and 6.99% Taxable.

Tiffany stated that Kansas Bank would make her nervous not knowing who they are. The Doc Fee mentioned in the Bid makes her nervous and/or uncomfortable.

David doesn't feel it would cost \$25,000.00

Maria feels strongly this was an unsealed Bid.

Mike asked what is the purpose of a sealed Bid?

Maria answered with, for fairness to Bidders.

Keith asked if we could review our Policy and fix where necessary sooner than later.

Vote: 3-2 Oppose (Mike, Keith) Passes

(Amended 9-3-24: Vote: 3-2 Oppose (Mike, David) Passes

Item #11-Interlocal Agreement

The Interlocal Agreement was drafted by Alyssa Tibbetts from Jensen Baird for the purpose of the shared use of the Mini-Pumper with the Town of Dixfield and their obligation to pay their half.

Motion by David/Second by Mike-To Approve the Interlocal Agreement and allow the Town Manager to sign on behalf of the Town.

Vote: 5-0

Item #12-Road Closure Request-Halloween-Renee Woodard

Renee Woodard, Event Coordinator is requesting to close High Street for the Halloween Event from 5:30 P.M. – 7:30 P.M.

Mike asked if there were any complaints?

(See Attached)

Motion by David/Second by Keith-To Approve the Road Closure Request for the Halloween Event.

Vote: 5-0 Unan

Item #13-Approval of FY 2023 Operation Stone Garden Grant

This is for 9/1/23-8/31/26. On 11/7/23 the Select Board approved FY 2022 Grant because the State is behind on funding.

Motion by Keith/Second by Mike-To Approve the 2023-2026 Operation Stone Garden Grant for the Wilton Police Department.

There is no Town match with this Grant.

Vote: 5-0 Unan

Item #14-Legal Services Agreement for Waterline Project

This Agreement is a requirement from USDA to have an executed legal services agreement. The Agreement is to clarify that the “Attorney agrees to perform all customary legal services necessary to assist Owner (Town of Wilton) with the financing of said Project.

Motion by David/Second by Phil-To Approve the Legal Services Agreement with Jensen Baird Gardner Henry and to authorize the Town Manager to sign on behalf of the Town of Wilton.

Vote: 5-0 Unan

Item #15-Application for a Catering Permit-Calzolaio Pasta Co.

Motion by Keith/Second by Mike-To Approve the Application for a catering permit for Calzolaio Pasta Co.

The Taxes and Fees are paid.

Vote: 5-0 Unan

Item #16-Other

David questioned the payment to the Security Guards at the Blueberry Festival dance night.

The Blueberry Festival paid this expense and has been since 2022. The Security Guards come for 2 days. The cost was \$948.00 for both days.
The Businesses check bracelets for entrance.

Item #17-Manager's Report

B. MMA Dividend Payment- (See Attached)

A. As an FYI, the 14-mile Whistle Stop Trail from Jay to West Farmington is fully re-opened. Part of the trail had damage after flooding caused sections to close in June of 2023. It is recommended for people to use four-wheel drive when going down the dip by Look Brook Circle as it is very sandy and will help maintain and keep it open.

Item #18- Adjourn

Motion by David/Second by Mike -Move to Adjourn

Vote: 5-0 Unan 6:55P.M.

