



**Town of Wilton
Planning Board Minutes
January 2, 2025**

Members Present: Mike Leclair, Michael Parker, William McCrillis, Ben Harnden, Charlie Lavin (alt), Jay Cummings (alt)

Meeting called to order by Chair Mike Leclair at 7:05.

1. Pledge of Allegiance

2. Adopt the Agenda

M/M/S Parker/McCrillis to adopt the agenda as presented: **Vote: 5-0-0**

3. Review Planning Board Minutes from 12.12.24.

M/M/S Harnden/Parker to accept the minutes with corrections. **Vote: 4-0-1**

4. New Business

No new business

5. Old Business

Continue discussion on Zoning Ordinance updates.

Article 6 – Site Plan Review

6.1 – Purpose -Keep as is. **Vote: 5-0-0**

6.2 Applicability

A. add....structures, detached single or two-family dwelling. Place a coma after structures. Add unless noted in table A1 where it may not apply at the end of the paragraph. **Vote: 5-0-0**

6.3 Administration

A1. Remove the word “his” before “agent” and replace with “authorized agent.”

Second paragraph – change the word “reviewed” to “granted”. Delete “Planning Board” add CEO with consultation from the Planning Board if needed. **Vote: 5-0-0**

3. Delete the word “his” before authorized. **Vote: 5-0-0**

B. Keep as is. **Vote: 5-0-0**

C. Remove the word “his” before authorized agent in the first and last sentence. **Vote: 5-0-0**

6.4 – Submission Requirements

A. Remove the word “his” before authorized in the first sentence. **Vote: 5-0-0**

6.5 – Criteria and Standards

Keep as is. **Vote: 5-0-0**

6. Future Business

No future business

7. Other Business

A review of the updated Home Occupation Permit Application. New application fee of \$35.00 will be reviewed by the Selectboard at their next meeting scheduled on January 7, 2025. **Vote: 5-0-0**

8. Adjourn

M/M/S Parker/McCrillis to adjourn at 8:10. **Vote: 5-0-0**

Submitted by Cindy Dunham- Scribe.