

TOWN OF WILTON
April 15, 2025
SELECTBOARD MINUTES

Members Present: David Leavitt, Tiffany Maiuri, Mike Wells, Keith Swett, Phil Hilton, Maria Greeley (Town Manager).

(FULL RECORDING IS AVAILABLE AT www.mtbluetv.org)

Item #1 Pledge of Allegiance

Item #2 Minutes from the March 31, 2025 Select Board Meeting

Motion by Phil/Second by Mike- to approve minutes from the March 31, 2025 Select Board meeting.

Maria states it was noted that one of the names was incorrect, the corrections have been made today.

Motion by David/Second by Mike - to approve minutes as amended

Vote: 5-0 Unanimous

Item #3 Minutes from the April 1, 2025 Select Board Meeting

Motion by David/Second by Mike- to approve minutes from the April 1st, 2025 Select Board Meeting.

Vote: 5-0 Unanimous

Item #4 Public to speak on non-agenda item

Nick Santora asked why the American Flag wasn't flying and stated it should be 24/7.

Tiffany stated we must have a light.

Tiffany stated if there was no objection from the board items 10 and 11 were taken out of order.

Item #10 & #11 On Premises Liquor Licenses Renewal – Wilson Lake Country Club and Saltmarsh Farms Incorporated (Calzolaio Pasta Company)

Motion by Mike/ Second by Phil - to approve both licenses for Wilson Lake Country Club and Saltmarsh Farm Incorporated.

Maria stated all taxes and fees are current, and she checked with the police department and there are no current issues.

Vote: 5-0 Unanimous

Item #5 ATV Access Route Discussion

Motion by David/ Second by Keith - to approve the continuance of the current ATV access routes.

David stated after review from the Highway department and Police department; it seems to be working well for the town.

Mike stated a little more enforcement for after dark or looking for underage drivers would be good.

Vote: 5-0 Unanimous

Item #6 Chesterville Ridge Riders ATV Access Request

Scott Currier and Sarah Baker, trailmaster and president, are requesting permission to use McCrillis Corner Road to connect from 156. The state and their town have been contacted and approved opening Zions Hill Road which gets them down to 156. The McCrillis Corner Road would get them down to the Wilton railroad bed. Sarah stated the state wanted proof of the town approving it, so they are taking the extra step of connecting the towns and having proof of each town supporting it.

Tiffany stated the Select Board will host a public hearing to gather community feedback on the proposed ATV routes. Residents can express concerns and support focusing on safety, noise enforcement factors, etc.

Motion by David/Second by Keith- to set up a public hearing regarding ATV Access Routes.

Tiffany stated the public hearing will be just prior to the May 6th Select Board meeting.

David stated we could have it in place pending state approval.

Vote: 5-0 Unanimous

A member of the public asked about the process of adding additional access routes.

Tiffany stated there are written proposals for requesting ATV access on specific municipal roads.

Proposals should include details about road sections and potential benefits to the community, trail connectivity, and economic development submitted as they did.

Mike stated the ATV policy was available at the Town Office.

Item #7 Blueberry Festival Fireworks Bid Acceptance

Motion by Mike/Second by Phil - to approve the bid proposal for the firework display.

Maria stated one bid from Pyrotechnico was received for \$15,000. This is the same company used in previous years.

Vote: 5-0 Unanimous

Items #8 Public Works Overhead Door Bid Acceptance

John stated four doors needed to be replaced. D & N out of Turner came back with two quotes for two different types of doors. It was \$26,234.23 for vinyl back door. The doors will be going on the cold storage side. The other quote was for \$29,676.73 for the better doors. Both doors include openers and safety features. John suggested doing all four doors at once.

Motion by David/Keith - Move we approve the bid for the better doors not the metal clad doors.

David suggested making all doors 14 by 13-foot doors.

John stated that was the plan.

Mike asked if the thermal doors were needed since it was cold storage.

John stated no, they are just a little more rugged and that if it was his dollar, he would buy the cheaper doors. The cheaper door is comparable to the current doors.

Tiffany asked if the price was fair, and John stated it is comparable to what the fire department had paid for an overhead door.

Maria stated last year a Public Works Capital Account was created for \$50,000 and nothing has been spent out of that account.

Vote: 2-3 (Fails)

Motion by Mike/Second by Phil- to accept the bid for the lower price doors.

Vote: 5-0 Unanimous

Item # 9 Discontinued Road Discussion – Gilbert Street South

a. Approval of Notice of Proposed Discontinued of Road - All Abutting Property is Accessible by Another Public Way

b. Approval of Order of Discontinuance

c. Set Public Hearing Date - May 6, 2025 - 6:00 PM

d. Approval of Notice of Vote and Public Hearing

John stated in 2022 the way the road came down was a dangerous intersection and a bad angle to turn around. That section of the road was not rebuilt. It's about 100 feet.

Motion by David/Second by Phil - to approve the discontinuance of Gilbert Street South.

Mike states a vote will have to happen later whether it stays a public way or if it goes to the landowners.

John states it's 100 feet of the road, not the whole road. It is the Western side.

Maria requested approval of the notice proposed discontinued roads to send it to the abutters. At the May 6th meeting, it would be advertised that the Select Board will be having the discussion.

According to our attorneys, a public hearing would not be required in this situation so we would not have to hold a public hearing. At the May 6th meeting we would also request an order of discontinuance and the order and notice of vote and approval of the town meeting warrant article.

Mike stated our ordinance for the road discontinuation process says we need to have a public hearing.

Amended Motion by David/Second by Phil - approval of notice of proposed discontinuance of Gilbert Street South. All abutting property is accessible by another public way and to set a public hearing date of May 6th, 2025.

Vote: 5-0 Unanimous

Item #12 Review and Approval of Roles and Responsibilities of the Wilton Selectboard

Maria stated she sent out a summary of what was discussed a year ago.

No action taken.

Item #13 Review and Approval of Remote and Hybrid Meeting Policy

Motion by David/Second by Phil - to approve as written.

Mike states its illness, physical condition, or temporary absence from the Town of Wilton that causes the members to face significant difficulties traveling to and attending the public meeting.

David questioned if there should be a limit on how long a Selectperson can be away.

Mike suggests a minimum standard of meetings allowed to be missed.

David suggests up to four meetings missed subject to medical emergency.

Melissa Taylor stated the Town of Chesterville and Town of New Sharon are allowed to miss 3 meetings. Anything above needs to be approved by the chair.

Nancy Allen asked what happened after the three have been used up.

Tiffany states this is to utilize the hybrid policy.

Maria suggests a workshop over this to have open discussion.

Motion was withdrawn by David.

Tiffany states no action taken. Recommends looking out beyond May 6th to set a workshop date.

Item #14 Review and Approval of Undesignated Fund Policy

Motion by Keith/Second David- to approve the undesignated fund policy with the correction of Selectmen to Selectpersons.

David stated he would like to see the maximum level at 180 days.

Motion by David/Second by Tiffany- along with Keith's Selectperson to change the 150 days to 180 days maximum.

David suggests leaving a little buffer room because you do not know what is coming down the road tomorrow.

Maria states she believes 180 is high.

Mike states if we are beyond our target, it allows us to use that balance to offset the mil rate.

Tiffany stated it could allow us to take the extra 30 days as a buffer to put it towards other things such as roads.

Maria stated our policy states if we are above that level, it is to be used to offset taxes.

Vote: 5-0 Unanimous

Vote for Amended Policy: 5-0 Unanimous

Item #15 CMP Pole Location Form 4501

Motion by David/Second by Keith- to approve CMP Pole Location Form 4501

Tiffany states it is Map/ Lot 34-082-A.

Vote: 5-0 Unanimous

Item #16 Next Select Board Meetings: May 6, 2025 – 6:00 PM

Tiffany stated the next meeting is May 6, 2025, at 6:00 PM.

David states there will be two public hearings.

Item #17 Other

Maria stated a letter was received from the Maine Center for Disease Control and Prevention.

They would like to notify the town of a case of rabies in a racoon recently identified in the Town of Wilton. Materials will be put up in the foyer and sent over to the public safety building.

Item #18 Manager's report

Timeline for the election day coming up, the election is scheduled for June 10th, 2025, from 8:00 AM to 8:00 PM for the June General and Referendum Election. Absentee ballot applications may be requested at any time. Ballots are not currently available. The deadline to request an absentee ballot without providing a special circumstance or reason why you cannot be present at the polls is June 5, 2025. Residents may register to vote at the town office before the election day or at the polling place on election day.

The Town Office will be closed Monday, April 21, 2025, for Patriots' Day.

Town meeting warrant articles will be approved at the regularly scheduled Select Board meeting on May 6, 2025

The contract with Pratt & Sons was signed at the Waterline Pre-construction meeting held on April 8, 2025. During this meeting, the responsibilities of the consulting engineer, owner, rural development project representative, and the contractors were discussed. Pratt & Sons began working this week along Weld Road near the Town Office and will continue westerly along Weld Road now through June and so on. A construction schedule has been posted at the Town Office, on the website, and on Facebook.

Item #21 Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) – Resignation

Motion by David/Second by Keith- to move into Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) – Resignation. 6:56 PM Out 7:05 PM

Vote: 5-0 Unanimous

Item #22 Action following Executive Session, if applicable

No action

Item #19 Executive Session pursuant to 1 M.R.S.A. § 405(6)(C) – Discussion or consideration of the condition, acquisition or the use of real or personal property

Motion by David/Second by Keith- to move into Executive Session pursuant to 1 M.R.S.A. § 405(6)(C) – Discussion or consideration of the condition, acquisition or the use of real or personal property. 7:06 PM Out 7:15 PM

Vote: 5-0 Unanimous

Item #20 Action following Executive Session, if applicable

No action

Item #23 Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) – Evaluation

Motion by David/Second by Keith- to move into Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) – Evaluation 7:15 PM Out 7:55 PM

Vote: 5-0 Unanimous

Item #24 Action following Executive Session, if applicable

No action

Item #25 Adjourn

Motion by David/Second by Mike- to adjourn

Vote: 5-0 Unanimous

Out 7:55 PM